

TRI-CITY REGIONAL SANITARY DISTRICT
Board of Directors
Regular Meeting Minutes
October 3, 2011

President Zache called the meeting to order at 5:15 p.m.

Present: B. Zache, R. Dixon, K. Kenney, M. Malkovich, M.A. Moreno, also B. Clemmens, Atty. and R. Hadley, legal assistant. Also, D. Miller, Project Manager, J. Garrett, Gila Co, Linda Pearce, Az. Silverbelt, and 3 individuals from within the District.

1. Action: Minutes of September 12, 2011 meeting were approved with one correction by motion of M. Malkovich, seconded by R. Dixon.
2. WIFA Grant contract documents: Have been submitted. Attorney Clemens noted that accurate record keeping will be critical once the project utilizing WIFA funds has begun. All funds must be kept in separate accounts (to be established with the assistance of the County Treasurer) and all Contractors and Sub-contractors must carry Professional Liability insurance in the required amounts and proof will be required.
3. Information, Discussion, Action: Status of Application for Funding with USDA-RD. No additional information at this time.
4. Information, Discussion, Action: Timeline for the new Median Household Income Survey – copies of Timeline, Contract and suggested press release distributed.
5. Information, Discussion, Action: Free Sanitary Board Training presented by Rural Community Assistance Corporation (RCAC) to be held Monday, October 17, 2011 in Prescott, AZ. B. Zache will attend. K. Kenney may be able to attend, as well. Motion to reimburse Mr. Zache and Mr. Kenney the cost of travel, lodging and meals was made by M. Malkovich, seconded by M.A. Moreno and carried.
6. Information, Discussion, Action: Status of Joint Engineering Study with the Town of Miami concerning available capacity of the Miami WWTP – D. Miller distributed a draft copy of the analysis of the report noting projected increases in population and inflows compared to the design capacity of the current plant, a plan for increasing the capacity without increasing the footprint of the plant, issues with regard to septage deliveries from local contractors, the need for bypass capacity for upgrades to the plant, the cost of such upgrades, estimated at \$2.7 million, and various other elements identified in the Joint study. The conclusions can be utilized in negotiations with the Town of Miami with respect to the MOU required. Both D. Miller and Attorney Clemmens suggested the Board meet in Executive Session to more thoroughly digest the information provided to the district prior to entering into formal negotiations.
7. Information, discussion, action: to determine the terms of office for the members of the present Board and the names of individuals whose terms of office will be ending in 2012 and 2014 for submission to the Gila County Elections office. Mary Anne Moreno and Richard Dixon volunteered to terms of office ending in 2012 and R. Zache, K. Kenney and M. Malkovich agreed to terms ending in 2014. Motion to accept the above stated terms of office was made by M. A. Moreno, seconded by M. Malkovich and carried unanimously.
8. Information, Discussion, Action: Update on approval of Colonia Status for TCRSD. B. Zache reported that the Board of Supervisors, at their regular meeting on October 3, 2011, unanimously approved Colonia status for the District.

9. Information, Discussion, Action: Financial Report and preparation and adoption of the FY budget for the District. The proposed budget had been approved at the September meeting. Attorney Clemmens stated that he would prepare the notice and have it published in the Arizona Silverbelt as required. Public hearing on the budget was tentatively scheduled for November 7, 2011 at 5:15 p.m. at the Cobre Valle Country Club.

It was noted that an accounting system was needed for the district in order to maintain close accounting of the various funds, as required by the funding sources. R. Dixon also noted that he would prefer receiving an itemized accounting rather than a summary at each meeting, in order to provide the necessary oversight.

10. Information, Discussion, Action: Report of the attendees to the Rural Water Association of Arizona Conference on Sept. 13. Attendees included B. Zache, J. Garrett and M. Worlton of AMEC. B. Zache reported on attending the session and meeting with Reed Peterson and Alan Stephens of USDA. They are aware of our activities and the district is doing the things it should be doing in the eyes of the USDA.

11. Information, Discussion, Action: Issues concerning the PER and the Clean Water Act 208 Plan Amendment. In view of the fact that Miami Gardens has been included in the 208 Plan Amendment for the Town of Miami, thereby excluding them from the PER for the TCRSD, and because the USDA will not fund areas not in the district, and because there are serious ramifications to the Tri-City RSD regarding those exclusions, M.A. Moreno moved the District Board authorize Attorney Clemmens to research any and all information regarding the boundaries of the District and clarifying the legality of changes to such boundaries, if any exist, seconded by M. Malkovich and carried unanimously.

12. Information, Discussion, Action: Community Outreach- B. Zache noted that he had been appointed to the WasteWater Advisory Board for the Town of Miami and distributed information on the Open Meeting Law he had received prior to sitting on that Board. It was suggested that a tour of the new Waste Water Plant would be valuable for both the District Board and the WasteWater Advisory Committee.

13. Information, Discussion, Action: Payment of bills – Bill from Wm. Clemmens for legal services was received in the amount of \$1,950 for services rendered to date. M.Malkovich moved payment following review, seconded by K. Kenney and carried.

14. Date, time, location of next meeting: November 7, 2011 at 5:15 p.m. at the Cobre Valle Country Club.

12. Call to the Public – No comments made.

Meeting adjourned at 7:05 p.m.